

Paul L. Dunbar K-8 Center

Dropoff and Pick Up Procedures

Dropoff Procedures

Head Start Students

- Parents must use the visitors' parking lot and enter through the designated gates.
- Teachers will be at Building 8 at **8:15 AM**.
- All students must be signed in by an adult.
- Students arriving at **8:25 AM or later** are considered late and must report to the main office.

Kindergarten – 8th Grade

- **Before 7:30 AM:** Gates remain closed, and there is no supervision.
- **7:30 AM:** Gates open, and students may proceed to the cafeteria for breakfast.
- Parents must drop off students **through the 5th Place entrance or the visitors' parking lot**.
- **8:35 AM:** Gates close. Students arriving after this time must be escorted to the main office to receive a late pass.

Pick Up Procedures

Head Start Students

- Dismissal is at **3:05 PM** by **Building 8 exit**.
- All students must be picked up by an adult.

Kindergarten & 1st Grade

- Dismissal is at **1:50 PM** by **5th Place entrance**.
- All students must be picked up by an adult.

2nd – 8th Grade

- Dismissal is at **3:05 PM**, except on Wednesdays, when dismissal is at **1:50 PM**.
- Students are dismissed by **5th Place entrance**.
- Walkers will be dismissed by **20th Street crosswalk**.